



OREGON JUDICIAL DEPARTMENT
Office of the State Court Administrator

September 17, 2024

Members of the Oregon State Bar

Re: Oregon eCourt Upgrade and Service Interruption October 4 – 7, 2024; Statewide
OJD Court Closure October 8, 2024

Dear Fellow Oregon State Bar Members:

I am writing to let you know that the Oregon Judicial Department (OJD) will be installing a major update to the Odyssey Case Management Systems next month. In order to ensure a smooth transition, Chief Justice Flynn has issued [CJO 24-015](#), closing all OJD courts on Tuesday, October 8, 2024, and extending the statutory time limitation for filings pursuant to ORS 174.120(2)(c).

In order to prepare for and install the upgrade, the Odyssey case management system used by Oregon's circuit courts and the Tax Court will be offline from 5:00 p.m. on Friday, October 4, 2024, until 8:00 a.m. on Monday, October 7, 2024. If you have a hearing on Monday, October 7, or Wednesday, October 9, it is highly recommended that you submit documents by Wednesday, October 2, to ensure that the court will have access to the documents prior to your hearing.

Please also note that many circuit courts and the Tax Court will limit the types of hearings that will be scheduled on Monday, October 7, 2024, due to the system upgrade.

More details are included below.

Online Services for Oregon's Circuit Courts and the Oregon Tax Court, including OECl, will be unavailable from 5:00 p.m. on October 4, 2024, to 8:00 a.m. on October 7, 2024.

Odyssey, the case management system used by Oregon's circuit courts and the Tax Court, will go offline on Friday, October 4, 2024, at 5:00 p.m. and the related online services listed below will also be offline.

- Online Records and Calendar Search
- Oregon eCourt Case Information (OECl)
- Public kiosks
- Text message hearing notifications
- Oregon Judicial Case Information Network (OJCIN) Online Bill Pay
- ePayment
- eCitation
- Electronic Central Violations Bureau (eCVB)
- All existing reports and integrations

All systems will be back online no later than 8:00 a.m. on Monday, October 7, 2024.

The upgrade will not directly affect Oregon's appellate court systems.

File & Serve and Guide & File will be available in a limited capacity from 5:00 p.m. on October 4, 2024, until 8:00 a.m. on October 7, 2024.

During the upgrade, filers will be able to create and submit new cases and will have access to cases that exist in File & Serve at the time the upgrade begins, but courts will not be able to accept submitted documents or process fees until after 8:00 a.m. on Monday, October 7.

It may take courts slightly more time to review documents that are electronically submitted shortly before the upgrade begins. If you have a hearing on Monday, October 7, or Wednesday, October 9, it is highly recommended that you submit documents by Wednesday, October 2, to ensure that the court will have access to the documents prior to your hearing.

Members of the Oregon State Bar
Page 3
September 17, 2024

Questions

Thank you in advance for your understanding and cooperation as OJD upgrades its case management system. If you have any questions, please reach out to Sam DuPree at L.S.Dupree@ojd.state.or.us.

Sincerely,

A handwritten signature in black ink that reads "Nancy J. Cozine". The signature is written in a cursive style with a large, looping initial "N" and a circular flourish at the end.

Nancy J. Cozine
State Court Administrator

NC:kl/24eNC005kl